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VACANT POSITION: IT Technical Analyst

FUNCTION: IT

Reporting to: IT Manager

Number of vacancies: 1

Location: Craiova, Bld. Decebal 116A

Type of contract: full time contract

Job summary:

Provides application or infrastructure technical expertise, analysis and specifications for IT systems to meet business requirements in accordance with IT architecture policies and standards; translate requirements into technical specifications, create detailed solution design, coordinate construction, installation, configuration and testing of IT systems; and identifies, troubleshoots and resolves system technical issues.

Key responsibilities

Contributes in the creation of the technical specifications from which programs and configurations will be applied to create the application, infrastructure or complete solution.

Assists in technical analysis of potential solutions including evaluating the technical fit and viability of commercial-of-the-shelf products versus custom built solution.

Assists with the delivery of solution designs, adhering to standards and leveraging re-use of components.

Assists in creating high level and detail design of infrastructure OR applications, interfaces, conversions, extensions, reports, and workflows while meeting architecture, security, performance, scalability, and maintainability requirements.

Assists technical and infrastructure groups in understanding the solution design and specifications.

Participates in formal design reviews and code reviews (where applicable) to ensure the detailed design specifications have been understood and coding standards have been adhered to by the development team(s).

Leverages re-usability of component designs to reduce costs and shorten time to deliver solution.

Ensures adherence to obtain efficiency in the build and deploy processes, leveraging automation where possible.

Assists in the test strategy and execution of master test plan.

Contributes in the creation of standards, processes, procedures, and guidelines for the IT design and development community as well work instructions or 'runbooks' used for end-user support.

Analyzes and revises existing systems and documentation to identify remediation or improvements in the application or infrastructure solution.

Provides level 3 support for critical issues.

Works closely with IT technical service providers to ensure outsourced work packages are delivered to specifications, meeting key parameters of quality, schedule, cost, security, performance, and scalability.

Development of training material and documentation for critical systems of the business

Supports, administers and provides assistance in obtaining class 3 software certification.

Provides training and support to end users (including the interface with the external IT team).

Non-standard hardware administration and troubleshooting.

Supports local implementation of global IT initiatives.

Follows local and global IT procedures and ensure their compliance by all business functions



Competencies

Minimum / medium level of relevant professional experience.

Advanced level knowledge of English is required.

General knowledge in using the MsOffice package (Word, Excel, PowerPoint)

Familiar with .Net, Visual Basic, SQL Server or Oracle technologies

Ability to learn new programming languages

Communication, interpersonal, planning and organizing skills;

Education, Licenses

University degree in Information Technology or other Technical related

Only those selected according to the profile will be contacted for the interview.

Closing Date for receipt of completed application forms: 17.09.2021
